



## NURSING ASSISTANT

### PROGRAM INFORMATION

Nursing Assistants work under the supervision of licensed nurses to deliver high quality care to residents. This is a 160-clock hour program. Day, Evening, and Weekend Classes available.

Some of the duties of Nursing Assistants are:

- Feed, bathe, dress, serve meals
- Make bed, keep rooms clean, change linens
- Take vital signs, answer calls for assistance
- Observe changes in a patient's physical condition or behavior
- Proper documentation and reporting
- Provide patients with help walking, exercising, and moving in and out of bed etc.

**TUITION:** \$1500  
**Registration Fee (non-refundable)** \$ 200  
**STRF** \$ 7.50  
 Fees does not include CPR, fingerprint, textbooks, drug test, or Uniforms (Required)

**The school does not provide financial aid.**

**Payment plan available**

**TEXTBOOK**

Nursing Assistant Certification CA/E

Nursing Assistant Workbook CA/E

**CERTIFICATION**

Upon successful completion of the total clock hours of the program, and other requirements, applicant is eligible to take the Nurse Assistant Certification Competency Testing through either American Red Cross or Regional Testing Center.

## Vasco Career College



### General Admissions Requirement

Applicants must be 18 years or older.

All applicants must present either a State issued Identification card/driver's license or passport.

You must have a social security Number

Proof of High School Graduation or equivalent, or higher education in US

Drug screening required.

Physical exam, TB screening, and immunization are required

### Assessment Test

Applicants must pass English and math proficiency test to obtain admission.

### PAYMENT PLAN AVAILABLE

Fees are divided into four payments and must be fully paid on or before the last two weeks of the entire program

**The school does not provide financial aid.**



### Hours Operation:

Monday – Friday 9:00 am – 4:00pm

Saturday: 10:00am – 2:00pm - Appt

**Sunday: Closed**

**11155 San Pablo Ave Ste. A**

**El Cerrito, Ca 94530**

**[www.vascocc.com](http://www.vascocc.com)**



## Vasco Career College



### Programs offered

Pharmacy Technician  
 Medical Admin Assistant/Billing & Coding  
 Clinical Medical Assisting  
 Medical Assisting  
 Billing and Coding Specialist  
 EKG/ECG Technician  
 Nursing Assistant/HHA  
 Continuing Education Units  
 Medical Terminology

### Hours Operation:

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**Tell: 510-243-7400**

**Fax: 510-243-7411**

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## PHARMACY TECHNICIAN

licensed Pharmacist and other health care providers. This is a 219 hours classroom instructions and a 160-hour externship. Total clock hours 379.

Upon successful completion, student will be able to

- Collect, organize, and evaluate patient information for accuracy
- Prepare medication orders, inventory, stock shelves, and fill prescriptions.
- Perform aseptic technique in a horizontal LAH and prepare IV piggyback order.
- Compute pharmaceutical calculations, reconstituting sterile drugs, and proper storage of medications.
- Compound suspensions, suppositories, capsules, and ointments.

### COURSE FEES:

- TUITION \$3800
- Registration (Non Refundable) \$200
- STRF \$9.50
- Fees do not include CPR, uniform, fingerprint, drug screening, and textbooks.
- VCC does not provide financial aid
- Payment plan available

**TEXTBOOK: Required textbooks are sold separately "MOSBY"**

- Pharmacy Tech/Principles and Practice 6/E
- Pharmacy Tech/ Lab Manual by Mosby's 1/E
- Math Calculation for Pharmacy Technician

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## MEDICAL ASSISTANT

### PROGRAM INFORMATION

VCC Medical Assistant program prepares you to manage the administrative and clinical aspects of medical settings. Assist physicians to carry out procedures, care for patients, lab services, billing & coding. This program consists 320 hours of classroom instructions and 160-hours of externship. Total clock hours 480.

Upon successful completion, student will be able to

- Define key medical terminology, HIPAA
- The quality of a successful Medical Assistant
- Maintaining and updating patient profile
- Medical insurance billing, scheduling appointments
- Prepare patients for X-rays, take electrocardiograms
- Lab services, instruments sterilization
- Use of ICD-9/10, HCPCS level I & II, CPT-4 System
- Tricare –CMS 1500, CMS 1450

### COURSE FEES:

- TUITION: \$6800
- Registration (Non Refundable) \$200
- STRF \$17.00
- Fees do not include CPR, uniform, fingerprint, drug screening, and textbooks.
- VCC does not provide financial aid
- Payment plan available

**TEXTBOOK: Required textbooks are sold separately**

- Delmar's Comprehensive Medical Assisting Administrative and Clinical Competencies 5<sup>th</sup> Edition
- Delmar's Comprehensive Medical Assisting Study Guide Administrative and Clinical Competencies 5<sup>th</sup> Edition

### CERTIFICATION:

Upon successful completion of the total clock hours of the program, and other requirements, applicant is eligible to take the Clinical Medical Assisting (CCMA), and Medical Administrative Assistant (CMAA) examination through the National Healthcare Association (NHA)

CLINICAL MEDICAL ASSISTANT  
MED ADMINISTRATIVE ASSISTANT  
MEDICAL BILLING & CODING  
EKG TECHNICIAN

## Vasco Career College



### Programs offered

Pharmacy Technician	\$3800
Medical Admin Assistant/Billing & Coding	\$3800
Clinical Medical Assisting	\$3800
Medical Assisting	\$6800
Billing and Coding Specialist	\$2500
EKG/ECG Technician	\$2800
Nursing Assistant	\$1500
Medical Terminology	\$500
Continuing Education Units	\$80/8hr

### Hours Operation:

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